

Memorial Foundation, Incorporated Community Benefit Program

The Memorial Foundation is pleased to invite eligible organizations to apply for funding through our **Community Benefit Program**. Our Foundation is deeply committed to building healthy, vibrant communities within Memorial Hospital's service area—both now and for generations to come.

Program Purpose

The Community Benefit Program provides financial support to nonprofit organizations, initiatives, and infrastructure projects that improve the quality of life for individuals and families in our community.

Focus Areas

For the upcoming grant cycle, Memorial Foundation is prioritizing proposals that address one or both of the following focus areas. We are especially interested in **collaborative and innovative projects** that target the root causes of complex community challenges:

- **Behavioral/Mental Health** – Expanding access, awareness, and support for behavioral health and mental wellness initiatives.
- **Youth Social & Emotional Learning Initiatives** – Supporting programs that equip children and youth with the skills to succeed academically, socially, and emotionally.

Eligibility Requirements

To be considered for funding, applicants must meet the following criteria:

1. Be a registered 501(c)(3) organization or a governmental entity.
2. Be located in and/or provide services to individuals within Memorial Hospital's service area (*see appendix for list of eligible locations*).
3. Submit only one application per year (organizations with multiple branches or chapters may submit only one application collectively).
4. Organizations that do not provide direct services are **ineligible** at this time.
5. Private foundations and individuals are not eligible for grant funding.
6. Emerging organizations (those providing services for less than three years) can only request one year of funding.
 - Emerging organizations may be invited to apply for renewed funding after completing annual reporting.
7. Organizations applying for funding must provide:
 - A completed application
 - Federal 501(c)(3) status documents
 - A list of services offered
 - A list of board members
 - An operational budget*(Additional documentation may be requested by the Community Benefit Committee.)*

Application Process & Timeline

Applications can be found online at: [Memorial Foundation | BJC](#)

To prepare for your application, we encourage you to contact Liz Jennings, Memorial Foundation and Development Manager, at elizabeth.jennings@bjc.org to set up a meeting to discuss your initiative with our team. This conversation ensures your proposal aligns with our funding priorities and provides an opportunity to address any questions you may have. Following your pre-grant meeting, we welcome you to submit your application electronically. Please ensure that all required materials are included and submitted by the deadline.

The 2026 Grant application deadlines are:

- January 14, 2026
- April 15, 2026
- July 15, 2026
- October 15, 2026

Completed proposals should be emailed to mfigrants@bjc.org. Proposals received after a deadline will be held for the next review period. Memorial Foundation reserves the right not to fund requests for any reason.

Review Process & Timeline

After submission, the proposal will be sent to all members of the-Community Benefit Committee (CBC). Within a week of submission, you will be contacted to set up a virtual proposal review meeting. If committee members have questions, they will be compiled, and applicants will have the opportunity to respond in writing and/or during the virtual review meeting. After the meeting, a summary and an evaluation form are sent to all members of the CBC.

Following the virtual review meeting, the proposal will be discussed at a quarterly CBC meeting, which meets approximately three weeks after the submission deadline, to determine a funding recommendation to be considered by MFI Board of Directors. MFI Board of Directors makes the final funding decision. Applicants are typically notified via email within 48 hours of the Board meeting.

If you have any questions or need additional information, please contact:

Liz Jennings, Foundation and Development Manager • Email: elizabeth.jennings@bjc.org

Thank you for the important work you do in serving our community! We look forward to reviewing your application.

Memorial Hospital Service Area	
City	Zip Codes
Belleville	62220, 62221, 62222, 62223, 62225, 62226
Breese	62230
Cahokia	62206
Carlyle	62231
Caseyville	62232
Collinsville	62234
Columbia	62236
Dupo	62239
Edwardsville	62025, 62026
East St. Louis	62201, 62202, 62203, 62204, 62205, 62206, 62207
Fairview Heights	62208
Freeburg	62243
Glen Carbon	62034
Lebanon	62254
Lenzburg	62255
Marissa	62257
Maryville	62062
Mascoutah	62258
Millstadt	62260
New Athens	62264
New Baden	62265
O'Fallon	62269
Pinckneyville	62274
Red Bud	62278
Saint Jacob	62281
Scott Air Force Base	62225
Shiloh	62221
Smithton	62285
Sparta	62286
Trenton	62293
Troy	62294
Waterloo	62298

Grant Proposal Template – Memorial Foundation Inc.

Please include the following:

Organization Name:

Person Preparing Proposal:

Executive Summary:

Mission / Purpose: Please include SMART goals.

Request / Ask:

Population (Demographics) Receiving Services: Please provide an estimate of targeted individuals along with the demographics if possible.

Background / History:

Planning, Evaluation & Measurement: Please include 4-5 measures of success that can be tracked year over year if appropriate.

Sustainability: If hiring staff please include the longer-term plan to incorporate them into budget.

Partnership: For this organization, what ideas come to mind around informing others of Memorial's support with the community served, and/or the community at large (ie – banners, newsletters, website, etc.?)

Please provide 2-3 times you/your team are available to meet for one hour in the next 2 weeks.

Please fill out the financial requests on the following page

Grant Proposal Template – Memorial Foundation Inc.

Budget Needs	
Personnel	
Description	
Total \$\$ Personnel	
Programs / Outreach / Education	
Description	
Total Purchases	
Building/Renovations/Construction (If appropriate)	
Description	
Total B/R/C	
Other	
Description	
Total Other	
Total Requested – Please total all the request (s).	
For the overall operating organization, please provide the % of each dollar that goes to the recipients of service if appropriate.	

Email completed request to MFIgrants@bjc.org