



Dear Parent,

Thank you for your interest in one of the Child Development Centers (CDC) through St. Louis Children's Hospital. Once your application is received, your name will be placed on the waiting list that both centers share. When there is an opening, you will be notified. You will then have the choice to accept the space or remain on the list for an opening at a later date or at another facility. Placing your name on the waiting list does not guarantee placement on your desired entry date and/or center location preference.

*If you are currently expecting a child, please follow the directions on the "Update" Instructions sheet.*

Again, thank you for your interest in our child care programs. We look forward to hearing from you soon.

## **St. Louis Children's Hospital Child Development Center Locations**

### **SLCH CDC at Newstead**

321 S. Newstead Ave.  
St. Louis, MO 63110  
314-454-4700

### **SLCH CDC at Taylor Avenue Building (TAB)**

610 S. Taylor Ave.  
St. Louis, MO 63110  
314-362-0777



## **St. Louis Children's Hospital Child Development Center Program and Philosophy**

Our child development centers are committed to providing quality care and educational programs for children of BJC HealthCare and WashU Medicine employees. We offer a developmentally appropriate play-based curriculum in a warm, nurturing environment. We provide a variety of learning experiences to promote individual growth and development for children between the ages of 6 weeks old to 6 years old.

Programs include:

- Infant/Toddler Care
- Early Preschool: 2–3 years old
- Preschool: 3–4 years old
- Pre-Kindergarten: 4–5 years old
- Per diem care: 2 years old and older (pending space availability)

Full-time, regular part-time, and variable part-time scheduling is offered year-round to help meet your family's child care needs. Our hours (site specific) range from 5:45 a.m. until 6 p.m. with extended care offered daily until 8 p.m. Tuition is based on the number of days your child is contracted.

Our centers are licensed through the State of Missouri, Department of Elementary and Secondary Education, Office of Childhood, Child Care Compliance and Regulation. A strong partnership between the family, the child development center, and the community can help provide a solid start to your child's future.

## Waiting List Process

Thank you for your interest in St. Louis Children's Hospital's Child Development Centers. Below is information to help you understand how the waiting list process works. The waiting list is shared by both the Taylor and Newstead Avenue centers.

- Waiting list application is completed and turned in (if expecting, please turn in the Update Instructions sheet after the child is born).
- You will be placed on the waiting list according to your **application date**.
- When a spot opens for your child, you will be notified and have the choice to schedule a tour or remain on the list. After the tour, you will have 48 hours to accept or decline the space. If we do not hear from you within 48 hours, we will offer the space to the next applicant.
- Once you accept the position, you have five working days to return the Enrollment Form, Enrollment Status Contract, and tuition deposit to secure your space.
- ***Placing your name on the waiting list, or updating information for a newborn, does not guarantee placement on desired entry date and center location preference.***

There is no way of knowing how long the wait will be, as we do not know when families will be leaving. Occasionally, we will have openings throughout the year. Most openings occur for both centers in mid-August, when many children transition to the next age-appropriate classroom.

Thank you for your inquiry and if you have any further questions, please do not hesitate to contact one of our centers.

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## Tuition Fees

Effective January 2025

Weekly and Per Diem Care

	Infant/Toddler	Early Preschool	Preschool
Full Time	\$472	\$397	\$361
4 Days	\$452	\$384	\$348
3 Days	\$339	\$288	\$261
2 Days	\$226	\$192	\$174
Daily Rate	\$113	\$96	\$87

(2 days a week minimum)

## Waiting List Application

Application Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parent 1 (Eligible Employee)** \_\_\_\_\_ **Email:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ ZIP: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Entity from which you receive your primary paycheck:

\_\_\_\_\_

Department: \_\_\_\_\_ Employee ID # \_\_\_\_\_

**Parent 2:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ ZIP: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Entity from which you receive your primary paycheck:

\_\_\_\_\_

Department: \_\_\_\_\_ Employee ID # \_\_\_\_\_

**Child's Name:** \_\_\_\_\_

Birth Date: \_\_\_\_\_ or Due Date: \_\_\_\_\_

Desired Entry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ (Placing your name on the waiting list does not guarantee placement on your desired entry date)

### Please mark all that apply

\_\_\_\_ Full time      \_\_\_\_ Part time:    2 days    3 days    4 days (Circle number of days)

\_\_\_\_ Set schedule:    \_\_\_\_ Monday \_\_\_\_ Tuesday \_\_\_\_ Wednesday \_\_\_\_ Thursday \_\_\_\_ Friday

\_\_\_\_ Variable schedule (Number of days and/or days of week vary)

Desired facility:    \_\_\_\_ SLCH Child Development Center at Newstead Avenue

                          \_\_\_\_ SLCH Child Development Center at Taylor Avenue

                          \_\_\_\_ No Preference

**Fax application to 314-454-4701 or email [rebecca.cunningham@bjc.org](mailto:rebecca.cunningham@bjc.org)**

## Update Instructions

If you are an expectant parent:

- Return the Newborn: Update Information form as soon as your child is born.
- Mail to:           Attn: Waiting List  
                  321 S. Newstead  
                  St. Louis, MO 63110
- Fax to:           314-454-4701
- Email to:       [rebecca.cunningham@bjc.org](mailto:rebecca.cunningham@bjc.org)

Placing your name on the waiting list does not guarantee placement on your desired entry date and/or center location.

Thank you!

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### Newborn: Update Information

Parent name: \_\_\_\_\_

Home/cell phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Child's name: \_\_\_\_\_ Birth date: \_\_\_\_\_

Desired entry date: \_\_\_\_/\_\_\_\_/\_\_\_\_