

MyChart Proxy Application for Adults

Completing this form allows someone else (a "Proxy") to be able to access portions of a patient's health record via MyChart. This application form can be used to request proxy access to another person's BJC/Washington University MyChart account. To request proxy access, please complete this form and submit it by fax, email or USPS mail as listed at the bottom of this form.

Please note that an adult patient with a MyChart account can grant proxy access to another person via their MyChart account.

I understand that:

- *I must log in to my MyChart account with my own username and password to access the patient's information*
- *BJC HealthCare/Washington University may revoke access to this electronic access at any time deemed appropriate*

Name of proxy applicant (First Middle Last) _____

Applicant's address _____

City, State, Zip Code _____

Applicant's phone number _____ Applicant's date of birth _____

Applicant's Social Security number (required for account creation) _____

Applicant's email (used to send notification of proxy account) _____

Name of patient (First Middle Last) _____

Patient's address _____

City, State, Zip Code _____

Patient's phone number _____ Patient's date of birth _____

What is your relationship to the patient?

- Spouse Relative Primary caregiver Other _____

Signature of patient _____ Date _____

Signature of proxy applicant _____ Date _____

Upon approval of your request, you will receive a *MyChart* activation code along with instructions on how to sign up for *MyChart* and create your own *MyChart* account. If you already have a *MyChart* account, you can access your proxy's chart from your *MyChart* account.

Please return this form by fax or email to:

Fax: 314-273-0394
Email: gs-MyChartProxy@BJC.org

Documents can also be mailed to:

BJC HIM MyChart Proxy
One Children's Place PL20
St. Louis, MO 63110