Dear Parent,

Thank you for considering one of St. Louis Children’s Hospital’s child care centers. With the receipt of the enclosed application, your name will be placed on the Waiting List. In an effort to serve families as quickly as possible, both centers have access to the list. At the time of an opening, you will be notified and have the option of accepting the space or remaining on the list for an opening at a later date or at the other facility. Placing your name on the waiting list does not guarantee placement on your desired entry date.

*If you are expecting*, please follow the instructions indicated on the “UPDATE” INSTRUCTIONS sheet.

If you are interested in per diem care (children 2 years and older) until a regular space is available, please contact the manager of your desired center.

Again, thank you for your interest in our child care programs. We look forward to hearing from you soon!

SLCH CDC @ Newstead
321 S. Newstead
St. Louis, MO  63110
314.454.4700

Or across the street:

SLCH CDC @ Clayton
4353 Clayton Ave. Room 100
St. Louis, MO  63110
314.362-0777
Our child development centers are committed to providing quality care and educational programs for children of BJC HealthCare and Washington University School of Medicine employees. We offer a warm, nurturing environment with a variety of learning experiences to promote individual growth and development for children age 6 weeks through 8 years. Programs include:

- Infant/Toddler Care
- Early Preschool: 2/3 year olds
- Preschool: 3/4 year olds
- Pre-kindergarten: 4/5 year olds
- Summer Fun: School age (through 8 years) during summer months
- Per diem care: 2 years and older

Flexible scheduling---full time, regular part-time, and variable part-time---is offered year round to help meet your family’s child care needs. Our hours (site specific) range from 5:45 am until 6:00 pm with extended care offered on a daily basis until 8:00 pm. Tuition is based on the amount of time your child is scheduled.

Curriculum is based on developmentally appropriate practices following the philosophy that children learn through play and it is best enhanced when children actively participate in meaningful experiences. Curriculum is tailored to each child’s age and developmental level. Preschool and pre-kindergarten curriculum is based on the Missouri Pre-K Standards to help young children become prepared for entering the formal school setting.

Our centers, located across the street from each other, are licensed through the State of Missouri; Department of Health & Senior Services, Child Care Division. A strong partnership between family, the child development center and community can help provide a solid start to your child’s future.
Waiting List Process

Thank you for your interest in St. Louis Children’s Hospital Child Development Center. Below is some information to help you understand how the Waiting List process works. The waiting list is shared by both the Clayton Ave. and the Newstead centers (across the street from each other).

♦ Waiting list application is filled out and turned in (if expecting, please turn in the “update” after child is born.)
♦ You will be placed on the Waiting List according to your Application Date.
♦ When an opening occurs, the next person on the list will be notified. You may schedule a tour if interested or remain on the list. If you schedule tours at both facilities, they must be within 3 days. You will have 48 hours after the last tour to notify us of your decision.
♦ Once you accept the position and receive the appropriate registration paperwork, you will have 5 working days to return all forms and fees to secure your space.
♦ Placing your name on the waiting list or updating information for a newborn, does not guarantee placement on desired entry date.

There is no way of knowing how long the wait will be as we do not know when families will be leaving. Occasionally we will have openings throughout the year. There are openings when Residents change July 1st, however, the most openings occur for both centers mid-August when all the children transition to the next age classroom. If you are next on the list at this time, you will receive a phone call during the summer months to schedule tours and classroom visits.

Thank you for your inquiry and if you have any further questions, please do not hesitate to contact:

SLCH CDC at Newstead
321 S. Newstead
St. Louis, MO 63110
314-454-4700

SLCH CDC at Clayton
4353 Clayton Ave.
St. Louis, MO 63110
314-362-0777

(The centers are located on Newstead across the street from each other)
## Tuition Fees

Effective January, 2020

Weekly and Per Diem Care

SLCH and BJH Employee Rates:

<table>
<thead>
<tr>
<th></th>
<th>Infant/Toddler</th>
<th>Early Preschool</th>
<th>Preschool</th>
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</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>$325</td>
<td>$282</td>
<td>$243</td>
</tr>
<tr>
<td>4 Days</td>
<td>$308</td>
<td>$272</td>
<td>$236</td>
</tr>
<tr>
<td>3 Days</td>
<td>$231</td>
<td>$204</td>
<td>$177</td>
</tr>
<tr>
<td>2 Days</td>
<td>$154</td>
<td>$136</td>
<td>$118</td>
</tr>
<tr>
<td>1 Days</td>
<td>$77</td>
<td>$68</td>
<td>$59</td>
</tr>
</tbody>
</table>

Wash U and Affiliate Groups:

<table>
<thead>
<tr>
<th></th>
<th>Infant/Toddler</th>
<th>Early Preschool</th>
<th>Preschool</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Time</td>
<td>$410</td>
<td>$340</td>
<td>$310</td>
</tr>
<tr>
<td>4 Days</td>
<td>$388</td>
<td>$324</td>
<td>$296</td>
</tr>
<tr>
<td>3 Days</td>
<td>$291</td>
<td>$243</td>
<td>$222</td>
</tr>
<tr>
<td>2 Days</td>
<td>$194</td>
<td>$162</td>
<td>$148</td>
</tr>
<tr>
<td>1 Days</td>
<td>$97</td>
<td>$81</td>
<td>$74</td>
</tr>
</tbody>
</table>
WAITING LIST APPLICATION

Application Date: ___/___/______

Parent 1 (Eligible Employee): __________________________ Email: ______________________

Address: ___________________________ City _______________ State _____ Zip________

Home/Cell Phone: ___________________ Work Phone: _____________________________

Entity from which you receive your Primary Paycheck: _____________________________

Department: ___________________________ Employee ID # ____________________

Parent 2: ___________________________ Email: _____________________________

Address: ___________________________ City _______________ State _____ Zip________

Home/Cell Phone: ___________ Work Phone: ____________ Email: __________________

Entity from which you receive your Primary Paycheck: _____________________________

Department: ___________________________ Employee ID # ____________________

Child’s Name: ________________________________________________________________

Birth Date: ___________________________ OR Due Date: ___________________________

Desired Entry Date: _____/_____/______ (Placing your name on the waiting list does not guarantee placement on your desired entry date)

PLEASE MARK ALL THAT APPLY

_____ Full time  _____ Part-time:  2 days  3 days  4 days  (Circle # of days)

_____ Set Schedule:  ____ Monday  ____ Tuesday  ____ Wednesday  ____ Thursday  ____ Friday

_____ Variable Schedule  (Number of days and/or days of week vary)

Desired Facility:  _____ SLCH Child Development Center @ Newstead

                 _____ SLCH Child Development Center @ Clayton Ave. Building

                 _____ No Preference (both centers are located off of Newstead)

FAX to: 314.454.4701 or Email: Kathleen.mabry@bjc.org

Updated 10/2019
“UPDATE” INSTRUCTIONS

IF YOU ARE AN EXPECTANT PARENT:

- Return the “NEWBORN: UPDATE INFORMATION” form as soon as your child is born
- Mail to: Attn: Waiting List
  321 South Newstead
  St. Louis, MO 63110
- FAX to: 314.454.4701
- Email to: Kathleen.mabry@bjc.org

Placing your name on the Waiting List does not guarantee placement on your desired entry date.

THANK YOU!

“NEWBORN: UPDATE INFORMATION”

Parent Name: ____________________________________________

Home/Cell phone: ______________________ Work phone: ______________________

Child’s Name: _______________________________ Birth Date: ______________________

Desired Entry Date: _____/_____/______